SHRI RAMSWAROOP MEMORIAL UNIVERSITY

Minutes of Meeting of Internal Quality Assurance Cell
(Ref. SRMU/IQAC/01/2022-23/22th May, 2023)

A meeting was organized by IQAC to discuss the AQAR and NEP -NAAC related issues which need to be addressed for the upcoming session 2023-24. The meeting was chaired by Honorable Vice chancellor Prof. (Dr.) D.K Sharma.

The following members were present for the meeting:
Prof. (Dr.) Neerja Jindal, Registrar
Prof. (Dr.) B.M. Dixit, Chairperson, NEP
. Akankssha Nigam, COE
Mr. Abhay Kumar Singh, Deputy Registrar Academics
Prof. (Dr.) Ritu Chandra, Director IQAC

The following points were discussed:

S. No.	Agenda	Discussion	Action to be taken by
1	Updation of Documents on website	It was discussed to update the documents like academic calendar, IQAC composition, NAAC accreditation certificate and other such academic documents for the session 2022-23 on the University website.	Deputy Registrar Academics, Deans/ Directors
2	Major One in NEP UG program	It was discussed to notify the enrolled students about the available option of change in Major one in NEP UG programs on completion of First year.	Deputy Registrar Academics
3	Multiple Entry -Exit	The students of UG programs must be notified regarding the option of Multiple entry and exit option available as per NEP 2020	Deputy Registrar Academics
4	ERP Reports based on new coding Policy	It is required to develop mechanism for generating reports under various categories like skill courses, electives etc. for NEP UG programs so that it could be used for classification of required data and submitting data to various govt. platforms.	ERP Cell
5	Inclusion of courses in SES as per NEP	For all UG programs a set of languages (Indian/foreign) to be introduced in SES out of which students will study minimum one language during the course of program. The financial aspect to be included in program fee. Internship course must be included in	Deans /Directors

		SES as a credit course in all the programs. For value added courses, minimum two courses from NPTEL/MOOC offered list of 2 credits each will be included in SES in both odd and even semester. The MOOC representatives in the department willshare the information with the students and maintain the records and ensure timely submission of certificates to COE for reflection in transcript.	
6	Minor Elective	Indian Tradition knowledge is proposed to be introduced as a minor elective w.e.f. session 2023-24 in UG programs.	Deans /Directors
7	LMS	The LMS is not operational as on date. It needs to be made functional for the purpose of NAAC.	SRDT
8	Program/ Course learning Outcome	The Attainment reports of course learning outcome are not available for the session 2022-23. There is no mechanism for calculating program learning outcome. The same is required for NAAC purposes.	SRDT
9	Student Satisfaction Survey	A student satisfaction survey is required to be conducted under criteria 2 before the commencement of final End semester exam for the session 2022-23	Deputy Registrar Academics & criteria 2 coordinator
10	Admission Data	It was discussed to maintain proper record of eligible applications by admission cell based on admission forms filled for metric 2.1.1	Admission cell
11	Benchmarking in Criteria values	The data needs to be analyzed by the criteria coordinators based on bench marking values issued by NAAC and shared by Director IQAC.	All criteria Coordinators
12	Faculty and Infrastructure	It was discussed to align the number of faculty members and infrastructure requirement as per the number of programs for the session 2022-23	HR and Pro Chancellor Secretariat

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23/05/23

Director IQAC